

(Change of Address or Phone Number)

**INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF RIVERSIDE**

The Sheriff must have written, signed, instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP 262; 687.010.

<http://www.riversidesheriff.org>

☐ Court Services • Central  
30755-D Auld Rd., Ste. L067  
Murrieta, CA 92563  
951-304-5050 • FAX 951-304-5066

☐ Court Services • East  
46200 Oasis St., Rm B15  
Indio, CA 92201  
760-863-8255 • FAX 760-863-8919

☐ Court Services • West  
4095 Lemon St., 4<sup>th</sup> Floor  
Riverside, CA 92501  
951-955-2420 • FAX 951-955-6155

_____	VS	_____
Plaintiff		Defendant
_____		_____
Court Case Number		Levying Officer File Number

**Specify case affiliation:**

<input type="checkbox"/> Attorney	<input type="checkbox"/> Plaintiff/Creditor	<input type="checkbox"/> Defendant/Debtor
<input type="checkbox"/> Assignee of Record	<input type="checkbox"/> 3 <sup>rd</sup> Person	<input type="checkbox"/> Other _____
		Specify

**Name:** *(print legibly)*

\_\_\_\_\_

Please update address as follows:

**New Address/Phone Number:**

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State and Zip Code

\_\_\_\_\_

Phone Number, Fax Number

\_\_\_\_\_

E-Mail Address

\_\_\_\_\_

Signature of attorney (or party without an attorney)

\_\_\_\_\_

Date