



BEN CLARK TRAINING CENTER
RIVERSIDE COUNTY SHERIFF'S DEPARTMENT
16791 DAVIS AVENUE - SUITE A, RIVERSIDE, CA 92518
(951) 486-2800



COURSE TITLE:		MODULAR I ACADEMY (REGULAR BASIC COURSE)		
OVERVIEW:	<p>The Module I Academy is a 474-hour (approximately 6 months) course designed to meet the minimum requirements of a Level I Reserve Officer as established by the Commission on Peace Officer Standards and Training (POST). It is the last component of the Regular Basic Course-Modular Format Academy.</p> <p>The Module I Academy is a high-discipline/high-stress oriented program with an emphasis on Emergency Vehicle Operations, Lifetime Fitness, Traffic Accident Investigation, Traffic Enforcement, Patrol Tactics, Gang Awareness, Arrest Methods/Defensive Tactics, Investigative Report Writing, and Firearms training. In addition, there are inspections, drill training (formation, facing movements, marching, etc.), and physical exercises (running, push-ups, sit-ups, jumping jacks, etc.). Recruits attend the Academy in full uniform.</p> <p>There is one knowledge-based examination at the end the course, which requires a recruit to receive a passing score in order to successfully complete the Module I Academy. Students must also successfully pass 14 Scenario Examinations, Physical Training, Defensive Tactics and Firearms testing in order to graduate from the academy.</p> <p>The academy classes contain both agency-sponsored and self-sponsored students. Self-sponsored students enter the academy at their own expense. Agency-sponsored students are hired by a law enforcement agency prior to entering the academy.</p>			
PREREQUISITE:	Have passed the POST Module II End-of-Course Proficiency Test within the preceding 12 months. Have a Level 2 POST certificate valid 3 years before the start of the Level 1 Academy.			
ADDITIONAL COURSE INFORMATION:	<div>PLEASE READ ENTIRE FLYER!!</div> <div>IMPORTANT COLLEGE INFORMATION LISTED BELOW!!</div> <div>NEW COURSE AND COLLEGE FEE INFORMATION</div> <p>Please be advised, there have been some important changes to the POST Module 1 Academy, effective immediately! <i>Please read entire course flyer!!</i></p> <p>This class is being sponsored by Moreno Valley College, MVC #: ADJ-R1C, which means students will earn 18.5 Units of college credits. College fee information is available at:</p> <div>https://www.mvc.edu/services/ar/fees.cfm</div> <p>IMPORTANT!! <i>Prior</i> to arriving to class, <i>all personnel</i> attending <i>MUST</i> complete a <i>MANDATORY</i> online application, print the Confirmation page, and complete the Class Information Form at the end of this flyer. The Confirmation page and Class Information Form will be collected at the <i>beginning</i> of class. To avoid any unnecessary delays during classroom time, please have these documents prepared in advance</p> <p>Upon acceptance, you will be scheduled to attend a recruit orientation, where additional academy information will be provided.</p>			
DATE(S):	START:	TO	END	COST:
	APRIL 09, 2022		AUG 4,2022	\$434***
DAYS:	MONDAY, TUESDAY, WEDNESDAY, THURSDAY, AND SELECTED SATURDAYS			
	***PLEASE SEE PAYMENT OPTIONS FOR SEPARATE COLLEGE FEES			
TIMES:	MONDAYS, TUESDAYS, WEDNESDAYS & THURSDAYS: 1745-2300, SOME SATURDAYS: 0545 - 1430 (ALL DATES & TIMES SUBJECT TO CHANGE)			



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[Click to receive notifications when classes are updated](#)

LOCATION: Ben Clark Public Safety Training Center
16791 Davis Avenue Riverside, CA 92518

[BCTC Campus Map](#)

[BCTC Map](#)

CERTIFICATION: Certificate expires in 3 years unless kept active by being employed as a peace officer with active powers.

POST # 2200-00150

COURSE HOURS: 474

INSTRUCTORS: All instructors are experienced in their fields and are POST-certified.

ENROLLMENT: Self-sponsored students are to follow the steps outlined below. Agencies wishing to enroll personnel are to contact the academy coordinator via the contact information listed.

**ACADEMY
ACCEPTANCE PROCESS
(SELF SPONSERED
RECRUITS)**

NOTE: A minimum of 20 students on the first day of class is required in order to proceed with the class session. A notification will be sent out upon cancellation of the course.

Need to be completed/submitted for Acceptance Process:

1. **Personal History Statement.** Please type it or print in black ink block letters; it must be legible. You can find it on our website www.mvc.edu/law.
2. **DOJ Clearance Letter.** Complete Live Scan fingerprint application process and submit the DOJ firearms clearance letter that will be sent to you 1-2 weeks later. The letter must be dated within the preceding 6 months of the class start date. If you don't have the letter, submit proof of completion and then submit your letter once you receive it. You can find the Live Scan application on our website www.mvc.edu/law.
3. **Medical Clearance.** Complete & submit a medical physical examination. You can either visit your own physician or a local clinic. Current college students may visit the college Health Services office. You can find the Medical Clearance packet on our website www.mvc.edu/law.
4. **DMV Printout.** Obtain a print out of your driving record. You can either print it from the DMV website or visit your local DMV office. The printout must be dated within the preceding 6 months of the class start date.
5. Submit a photocopy of your Driver's License, current Vehicle Registration, current Vehicle Insurance card, and medical insurance card (if you have any). Reference the vehicle registration and insurance, submit the documents for the vehicle(s) that you will be driving throughout the course of the academy.
6. Submit a photocopy of your **Modules 3 & 2 Academy Certificates of Completion.**
7. **Moreno Valley College On-Line Application.** Complete the application process with the college for the semester the course will begin. View *On-Line Application Procedures* handout on www.mvc.edu/law for further instructions.
8. Have passed the **POST Module II End-of-Course Proficiency Test** within the preceding 12 months.
9. **Physical Fitness Assessment.** Upon acceptance of your application, you will be scheduled for a physical fitness assessment. The assessment will consist of push-ups for one minute, sit-ups for one minute, and a mile and a half run. Your overall fitness will be assessed to determine if you qualify.

NOTE: Once your documents have been received and processed by Sgt. Hernandez, you will be contacted and provided with further instructions. Final selections are made approximately 1 month before the class start date. Submission of these documents is not a guarantee that you will be selected to attend the academy.



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COST BREAKDOWN & FEES:

The **\$434** Academy Materials Fee for the Learning Domains, Recruit Manual, Defensive Tactics Manual, range materials, and other miscellaneous training materials is due prior to the class start date.

\$1000 EVOC fee is due 10 days before the 1st day of EVOC on the training schedule.

The **\$869** Moreno Valley College fee (tuition and student health fee) is payable via WebAdvisor upon enrollment in the class (first week). The aforementioned fees are in addition to the cost of uniforms, equipment, gear bags, firearms, ammunition and EVOC fee. Further instructions are given at the Entrance Requirements Information Session.

<http://mvc.edu/files/law/module-1-academy-cost-breakdown.pdf>

ALL FEES ARE SUBJECT TO CHANGE!

PAYMENT OPTIONS:

For the academy material fees, we are now accepting online credit card payments. To submit a payment online please [click here](#). Please email BCTCCourseFees@riversidesheriff.org to obtain an invoice number and have that on hand when making the payment.

Please note: Tuition is due 10 days prior to the start of the class, if payment is not received on time you will be dropped from this course.

If you were unable to submit credit card payment, please mail Check or Money Order Payable to:

Riverside County Sheriff/Ben Clark Training Center
Attn: BCTC Course Fees
Accounting & Finance
16791 Davis Ave., Riverside, CA 92518

For any other questions regarding course payment, you may contact us at the email above.

COLLEGE PAYMENT:

The college enrollment fees will be billed separately from Riverside County Sheriff's upon registration into the course. Agencies sponsoring their students will receive an invoice to be paid by check to:

RCCD
3801 Market Street.
Riverside, CA 92501-3225

Self-sponsored students will pay their course fees online through their WebAdvisor Student accounts which can be accessed at: <http://mvc.edu/webadvisor>. The User Name is your 7 digit student ID number and the initial password is your six digit date of birth. Fees are paid under the "Make a Payment" option in the Student Menu. VISA, MasterCard and American Express are accepted.

Fees are determined by the number of units for the course multiplied by the \$46/per unit fee. Self-Sponsored students must add a one time semester charge for a \$20.00 Student Health Fee for Spring or Fall semester or \$17.00 Student Health Fee for Summer or Winter semester. Non Residency fees, if applicable, are an additional \$290.00 per unit fee. Fees are subject to change at any time.

College fee information is available at: <https://www.mvc.edu/services/ar/fees.cfm>
Or call (951) 571-6370 for more information.



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CANCELLATION:	Applicants who do not wish to proceed with the enrollment process after an application has been submitted, should contact the academy coordinator immediately.
COORDINATOR:	SGT. DANIEL HERNANDEZ
EMAIL:	dxhernan@riversidesheriff.org
CONTACT INFORMATION	<p>For specific questions regarding the course please visit:</p> <p>http://www.riversidesheriff.org/374/Basic-Academy-Modular-Format</p> <p>www.mvc.edu/academicprograms/law/modular.cfm</p> <p>Self-sponsored and Agency sponsored recruits contact Sgt. Hernandez at (951) 486-2787 and / or email CTCMA@riversidesheriff.org.</p>
DRESS CODE WILL BE ENFORCED:	<p>Recruits attend the academy in full uniform. When not in uniform, students will follow the training center Dress Code guidelines.</p> <p>See BCTC Dress Code</p>
REQUIRED EQUIPMENT:	<p>Students are responsible to purchase all their required equipment and have it available on the first day. A list of items can be found on the cost breakdown link.</p> <p>http://mvc.edu/files/law/module-1-academy-cost-breakdown.pdf</p>
SPECIAL INSTRUCTIONS:	SPACE MAY BE LIMITED. APPLICANTS ARE ENCOURAGED TO SUBMIT THEIR COMPLETED APPLICATION TO <u>SGT. HERNANDEZ</u> AS SOON AS POSSIBLE.



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RIVERSIDE COMMUNITY COLLEGE DISTRICT
PUBLIC SAFETY EDUCATION AND TRAINING

CLASS INFORMATION FORM

The following information will be used solely for record keeping purposes by Riverside Community College District, Riverside County Sheriff's Department and the Commissions on Peace Officer Standards and Training (POST).

Course Title _____

Date(s) of Class: _____

(PRINT) Last Name First Middle

Social Security Number _____ DOB: / / Gender M F

Mailing Address: _____
Street City Zip

Home Phone Business or Cell Phone

Agency employed by, if applicable: _____

Position with Agency: _____

Peace Officer () Non Peace Officer () Full Time () Part Time ()

Today's Date

Signature